

# Volunteer Application



# 2020 - CPA National Convention Montreal, QC - May 28 to May 30, 2020

# VOLUNTEER CONTACT INFORMATION

First Name:	
Last Name:	
CPA Member Number:	
Submission Number*:	
Email Address:	
Mobile Phone Number:	
Address:	
City:	
Province:	
Postal Code:	

Optional: Note that Presenters will be "first in line" for Convention Volunteer opportunities.

#### ASSIGNMENTS

Please indicate your preferred assignment. Although we cannot guarantee that you will receive the assignment you indicated, we will do our best to accommodate your preference:

<b>Registration Area:</b>	Checking Delegates in, handing out delegate badges and bags, assisting and providing directions to delegates, etc
Meeting Rooms:	Checking badges, assisting presenters, surveying sessions (including poster sessions), taking head-counts of presenters and attendees, etc

#### SCHEDULING

(Preference will be given to volunteers who commit to a minimum of 2 shifts)

Please indicate <u>ALL</u> dates/time slots that you are available.

#### Tuesday, May 26

15:00 - 17:30 (2.5 hours) 17:30 - 20:00 (2.5 hours)

#### Wednesday, May 27

08:00 - 11:00 (3 hours) 11:00 - 14:00 (3 hours) 14:00 - 17:00 (3 hours) 17:00 - 20:00 (3 hours)

## Friday, May 29

08:30 - 11:30 (3 hours) 11:30 - 14:00 (2.5 hours) 14:00 - 16:30 (2.5 hours)

#### Saturday, May 30

08:30 - 11:30 (3 hours) 11:30 - 13:30 (3 hours) 13:30 - 16:00 (2.5 hours)

## Thursday, May 28

07:00 - 09:30 (2.5 hours) 09:30 - 12:30 (3 hours) 14:00 - 17:00 (3 hours)

Note that the CPA Convention department will schedule volunteers, based on noted availability, where most needed; staff will contact you with your confirmed dates/times.

Other Questions or Comments:

Please e-mail your completed application form to: <u>convention@cpa.ca</u>